

NSRD Reinstatement Committee Terms of Reference

Committee Membership

The NSRD Board shall appoint a Reinstatement Committee composed of:

- no fewer than three (3) Board members, including at least one public representative; and
- the Board shall appoint one member as the Chair of the Reinstatement Committee.

Term of Office

The Reinstatement Committee members hold office for one, two, or three year terms as directed by the Board, and are eligible for reappointment. A Reinstatement Committee member whose term of office expires remains a member of the Committee until a new member is appointed or the member is reappointed.

Reinstatement Committee members shall recuse themselves from the work of the Committee if they become subject to a regulatory process or other matter which adversely impacts their ability to ethically and/or competently serve as a member of the Committee (or where there is a reasonable apprehension that it has been adversely impacted), or their continued membership is contrary to the objects of NSCDN for any other reason.

In such circumstances, the member shall disclose the relevant details to the Chair of the Committee (or, where the member in question is the Chair of the Committee, to the Chair of the Board) who, in consultation with the Registrar, will consider the matter and may direct the member to recuse themselves from the Committee temporarily or permanently, as the case may be.

Committee Activation

The Reinstatement Committee shall be constituted by the Board on an as-needed basis, when an application for reinstatement of registration and/or licence is received or when otherwise required by the Act or regulations.

Mandate

The Reinstatement Committee is responsible for reviewing and deciding on applications for reinstatement of registration and licence under the circumstances set out in the Act and applicable regulations. Specifically, the Committee shall:

Approved: June 2, 2025

- Review applications for reinstatement of registration and/or licence, in accordance with legislative and regulatory requirements;
- exercise its discretion to determine whether publication of a reinstatement decision is required in the interest of the public;
- discharge its duties with all the powers, privileges, and immunities of a commissioner appointed under the Public Inquiries Act; and
- perform any other functions as outlined in the Act or regulations.

Quorum

A quorum of the Reinstatement Committee consists of a majority of its appointed members, regardless of whether those members are registrants or public representatives.

Reporting and Oversight

The Reinstatement Committee operates under the authority of the NSCDN Board and reports to the Board as required.

The Committee shall maintain confidentiality in accordance with applicable legislation and regulatory obligations.

Additional Skills for the Chair

The Chair must have an understanding of committee chair duties.