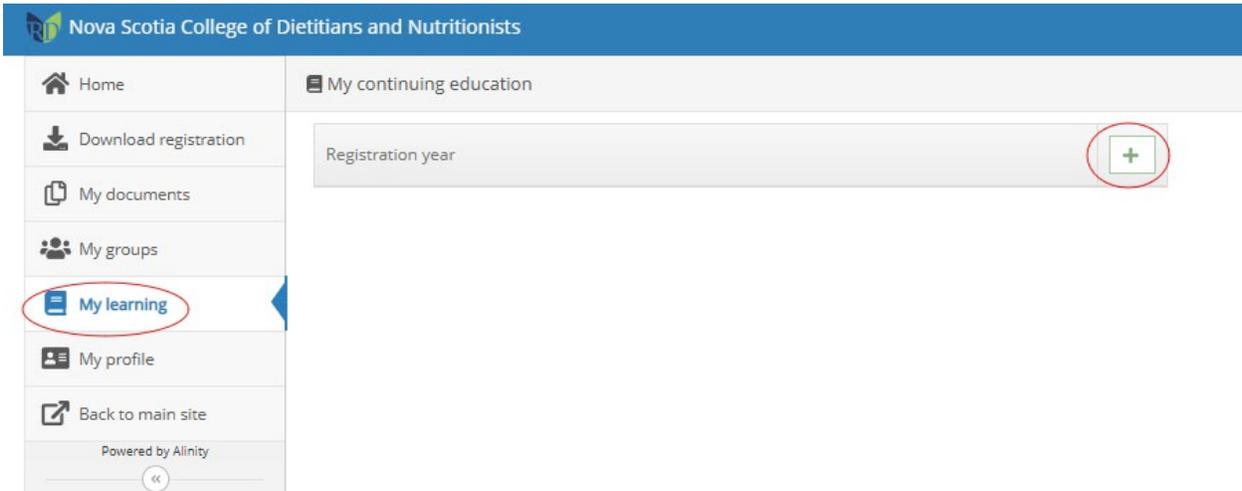
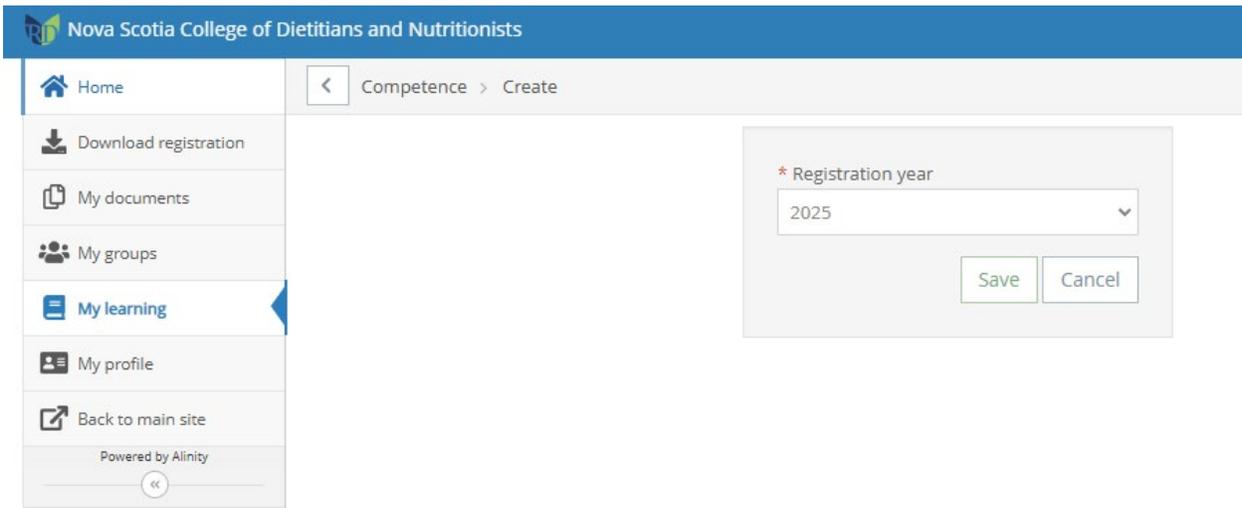


Registrant Portal Guide – Self-Assessment and Learning Plans

When logged in, select 'My Learning' on the left menu and select the '+' to add a learning plan.



Select 2025 to create a learning plan for 2024-25.



Return to the home page and select '+' next to Self-Assessment to begin a self-assessment for 2024-25.

The screenshot shows the user interface of the Nova Scotia College of Dietitians and Nutritionists website. The top navigation bar includes the logo, the name of the organization, a help icon, a notification bell with a '1', and a user profile dropdown for 'Hi, Nicole'. A left sidebar contains navigation links: Home, Download registration, My documents, My groups, My learning, My profile, and Back to main site. The main content area is titled 'Announcements (2)' and contains two entries. The first entry is 'The Alinity November 2024 Release' dated 20-Nov-2024 12:00 AM, with a 'Read more' link. The second entry is 'Verification of Registration Form' dated 25-Sep-2024 12:00 AM, with a 'Read more' link. Below the announcements is a section titled 'My Self Assessments' which contains a table with the following data:

Assessment	Date	Status	
Self-Assessment	-	Available	+

Follow the instructions to complete the self-assessment. Once submitted, all indicators selected as an area for development and learning will be listed. Select indicators on which to base your learning goals. If both learning goals are based on one indicator, you may select only one indicator.

Self-Assessment > 20-Nov-2024

Instructions

Questions

Learning Indicators

Learning plan
2024/2025 - Started (not submitted)

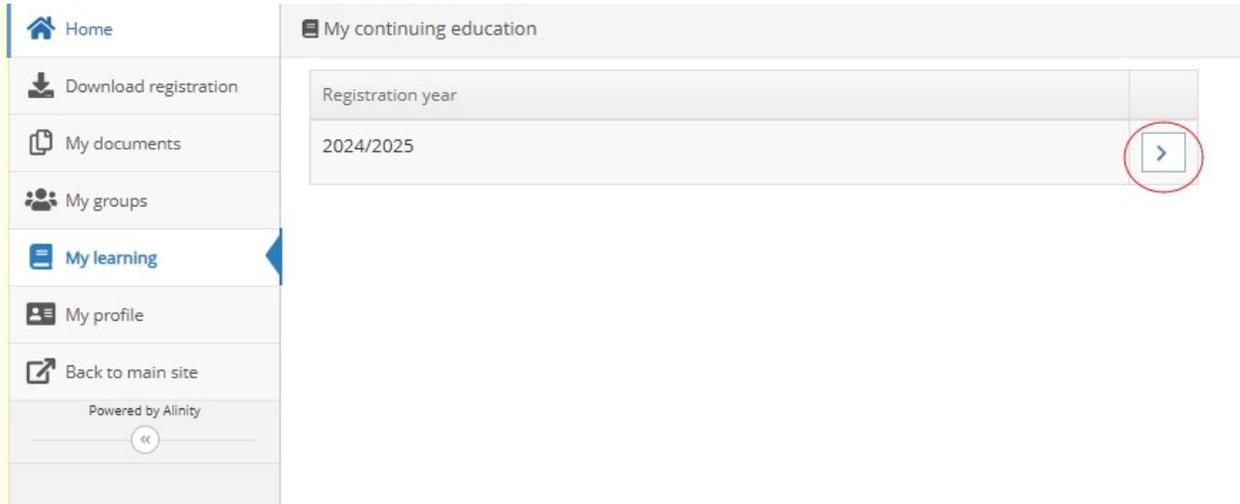
Please select between 1 and 2 indicators for your learning plan

Show Recommended All

<input type="checkbox"/> * 13. a	Activities
Accept as their primary professional obligation, to protect and serve the public interest according to the NSCDN Code of Ethics.	
<input type="checkbox"/> * 7. b	Activities
Evaluate their own practice and participate in continuing professional development to identify and address learning needs.	
<input checked="" type="checkbox"/> * 7. d	Activities
Maintain competence in the present area(s) of practice, incorporating evidence into professional services.	
<input checked="" type="checkbox"/> * 7. e	Activities
Acquire the knowledge and skills to practice competently in emerging practice areas as required.	

Save Indicators

When you click 'Save indicators' you'll be returned to the home page. Return to 'My Learning' on the left menu. Select the chevron next to 2024/2025 to go to your learning plan.



Follow the instructions to populate your learning plans.

Learning Goal 1

* Indicator:

7. d

Maintain competence in the present area(s) of practice, incorporating evidence into professional services.

* Record your learning goal, specific to the identified performance indicator. Maximum character count is 300.

I will increase my knowledge of governance as it relates to professional regulation.

Benefit to Practice

*

- Developed program/process/product
- Enhanced accountability
- Enhanced critical thinking/decision making
- Improved communication skills
- Improved work environment
- Increased confidence
- Increased knowledge/skill/competence

Learning Goal 2

* Indicator:

7. e

Acquire the knowledge and skills to practice competently in emerging practice areas as required.

* Record your learning goal, specific to the identified performance indicator. Maximum character count is 300.

Establish an understanding of nutrition prescription during the 2024-25 license year.

At any time, you can choose to leave the learning plans and save for later.

The screenshot shows a web form for creating a learning plan. At the top, there is a dropdown menu with '7. e' selected. Below it is a text area with the instruction 'Acquire the knowledge and skills to practice competently in emerging practice areas as required.' and a note: '* Record your learning goal, specific to the identified performance indicator. Maximum character count is 300.' The text area contains the goal: 'Establish an understanding of nutrition prescription during the 2024-25 license year.' Below this is a section titled 'Benefit to Practice' with a list of radio button options: 'Developed program/process/product', 'Enhanced accountability', 'Enhanced critical thinking/decision making', 'Improved communication skills', 'Improved work environment', 'Increased confidence', and 'Increased knowledge/skill/competence'. The 'Increased knowledge/skill/competence' option is selected. Below this is a section titled 'Activities' with a blue header and an 'Add' button. A form for adding an activity is shown with fields for 'Learning Goal' (value: 2), 'Title' (value: 'A Competency Framework for all Prescribers. Royal Pharmaceutical :'), 'Date Completed' (value: 2024-10-02), 'Activity Category' (value: Journal Articles), and 'Activity source' (value: 'https://www.rpharms.com/Portals/0/RPS%20dc'). A red trash icon is in the top right of the activity form. At the bottom right of the entire form, a 'Save for later' button is circled in red.

You will have access to the self-assessment and learning plans all year round. **When the renewal period is open, learning plans will require one reflection per goal.** Reflections have a limit of 1000 characters.

Starting in the 2025-26 renewal period, registrants will complete the self-assessment and draft two learning goals for the upcoming year. These can be added to or changed at any time throughout the year.