



STANDING MEETING RULES

In addition to Bourinot's Rules of Order, the Board has made additional rules to ensure the Annual General Meeting flows in a timely, orderly manner.

1. Registrants introduce themselves when addressing the meeting with their registration number and their name.
2. Registrants may ask one question and one follow up question in relation to an agenda item. The maximum time allocated per registrant is 2 minutes.
3. Bourinot's Rules of Order are the parliamentary authority in all instances not covered by the bylaws or policies.
4. The meeting is conducted in a harassment free, respectful environment.
5. Motions may be introduced by any voting registrant (active practice dietitian). The first voting registrant to raise their hand will be recognized by the Chair at which time the voting registrant must verbalize the motion. The Chair will confirm the motion. Motions must be appropriately related to the AGM business as outlined in the agenda.
6. Motions must be seconded by any voting registrant (active practice dietitian). The first voting registrant to raise their hand will be recognized by the Chair and verbalize that they second the motion.
7. During the debate: The voting registrant who introduced the motion is entitled to speak first. Voting registrants are entitled to speak only once, for a maximum of two minutes, on a debatable motion, unless permission to the contrary is given by the assembly.
8. All comments must be directed to the Chair, who presides as the chair of the meeting. Online comments submitted in the "chat function" of the Teams platform will be received and read aloud.
9. Total debate shall not exceed 10 minutes unless two thirds of the voting registrants decide to extend the debate.
10. Voting registrants may use the "raise hand feature" of the Teams Platform to cast their vote.
11. A vote shall be passed by a majority of votes cast for or against a motion. An abstention from a vote is not counted as a cast vote.
12. In the case of a tie vote, the Chair will cast the deciding vote.
13. Members of the public may only ask questions. They may not make motions, vote, or participate in debate.